



MEETING MINUTES

Date: February 9, 2006
Time: 1:00 PM
Re: West Corridor Stakeholder Meeting
Location: FasTracks Office – Express Conference Room

In Attendance:

Dennis Cole, RTD-FasTracks	Henry Stopplecamp, RTD - FasTracks
Ashland Vaughn, RTD-FasTracks	Rob Ball, RTD-FasTracks
Andy Leong, DEA	Gideon Berger, RTD-FasTracks
David Abbink, West Metro Fire	Roger Wadnal, City of Lakewood
Steve Glueck, City of Golden	Gary Gonzales, CDOT
Kate Cooke, City of Lakewood	Kate Newman, Jeffco
Beth Ordonez, OV	Bill DeGroot, UDFCD
Dave Ridenour, CCoD	Catherine Cox-Blair, CCoD
Tony Ogboli, CCoD	Anne Heine, City of Lakewood
David Baskett, City of Lakewood	Dave Ruchman RTD-FasTracks
Gail Spencer, City of Lakewood	Bob Kochevar, CCoD

Minutes:

1. INTRODUCTIONS
2. PUBLIC MEETING TIMELINE

RTD handed out copies of the draft coordinated public outreach timeline that shows the numerous public meetings planned for the project. The meetings are broken into 7 categories: Lakewood Station Planning Efforts, Urban Design Committees, Public Open Houses, Community Neighborhood, Speaker's Bureau Meetings, Elected Official Briefings, Agency Stakeholder Coordination Meetings and ART meetings that will provide for coordination efforts, input and notification. To have a good 65% submittal and basis for a construction cost estimate, the intent is to front load these meetings to allow input early into the design. Questions were asked about the vertical bars for start of civil design in February and station design in June. It was explained that this is when the designer needs to start relative to holding schedule for the 65% submittal. For the stations, it does not mean that concepts will not be available earlier for discussion with the stakeholders.

3. OPEN HOUSE

Open House for the West Corridor is tonight at the Jefferson Fair Grounds. RTD is expecting a large turnout in the 100s based on initial feedback. RTD is looking to sign up participants for the Urban Design Committee. The goal is to break the corridor into four areas with small focused groups signed up for each area although initial response would indicate a higher number of participants are expected to sign up. The four areas are as follows:

- o Decatur – Knox – Perry
- o Sheridan – Wadsworth
- o Lamar – Garrison – Oak
- o Red Rocks – Jefferson County Government Center

A question was asked on why Auraria and Federal Center are not included in this process. RTD responded that Auraria and the Federal Center are not included as these stations are for specific purposes and would have limited public input.

CCoD also questioned the location of the public meeting at the Jefferson County Fair Grounds as a difficult location particularly for transit dependent residents. CCoD requested a count of Denver residents that attend the open house. RTD agreed to provide. Other locations will be looked at by RTD for future public meetings.

4. DEAL POINTS FOR IGA

RTD handed out a list of potential deal points to each jurisdiction to review and provide feedback in about two weeks time. It was mentioned that not all the deal points listed would go into the IGAs. RTD needs to sit down with each jurisdiction and negotiate these deal points so they can be written into the respective IGAs that RTD needs to have executed by the September/October time frame this year. The execution of these IGAs along with separate major utility agreements between RTD and the Utilities is a federal requirement to be able to submit an application to FTA for the FFGA in January 2007.

CCoD asked whether a letter signed by their Mayor would be sufficient for FTA in the event the IGA was delayed. RTD responded that they did not believe this would be acceptable to FTA.

The agencies also asked for example past RTD IGAs to provide a sense of format for their attorneys.

5. S. PLATTE RIVER/LAKEWOOD GULCH IMPROVEMENTS

RTD and CCoD/UDFCD have set up a standing coordination meeting scheduled every two weeks to discuss scope and work progress between the agencies and their respective designers. Agreement on the cross section in the S. Platte River and Lakewood Gulch drainage channel is important to allow RTD's designer to finalize the alignment and bridge type, span, etc. RTD commented that a MOU is being prepared that they will request CCoD to sign in advance of an IGA. CCoD and UDFCD also commented that they are not comfortable signing the January 9, 2006 letter sent to Stuart Williams and Bill DeGroot and

questioned having to sign it. The letter requests agreement on drainage design concepts that will be used for their designer to prepare construction plans for the major drainageways. RTD respond that the intent of the letter is to get concurrence on the drainage concepts that give RTD and its designers some comfort that they can proceed with final design of the drainageways and minimize redesign at a later date. RTD agreed to wait until after their designer completes its evaluation of whether they can meet UDFCD drainage standards along the corridor. This evaluation is expected to be completed in two weeks at which time RTD will modify the letter if necessary and request CCoD and UDFCD to sign.

6. RICHEY PARK DRAINAGE IMPROVEMENTS

Similar to item 5 above, RTD would like to set up coordination meetings with the City of Lakewood/UDFCD to agree on scope and discuss work progress. Coordination meetings with Lakewood could be combined with CCoD. A letter similar to the one sent to CCoD has been sent to the City of Lakewood to sign. Lakewood stated they have similar concerns to CCoD and UDFCD about signing the letter and both agreed to wait until after the evaluation is complete by RTD's designer. RTD also mentioned that they would prepare a MOU and request the city to sign.

7. DESIGN REVIEW AND COMMENT PROCESS

RTD made a presentation to CCoD on January 20 of its design review comment process being adopted for the FasTracks program that involves setting up a data base to track review comments to resolution. The City also has a web-based process where they encourage design submittals to be made electronically that allow city staff to review and mark up comments directly on the plans. Further discussion is needed on how the two systems can interface.

A presentation of RTD's process was requested by the other agencies. A group presentation to CDOT, City of Lakewood, UDFCD, GSA, Jefferson County and City of Golden will be scheduled after March 6, 2006.

8. FEEDBACK ON TOD WORKSHOP

The West Corridor TOD workshop was conducted the week of January 30, 2006 for which generally positive feedback has been obtained. Several opportunities at certain stations were identified that RTD will consider further with its designer. It was discussed in the workshop that while opportunities are limited to shift the station platforms, opportunities could be considered for extending the transition plaza. An example of this was the Federal Boulevard station where there is limited opportunity to shift the platform eastward to Decatur but the transition plaza could be used to bring the station closer to Decatur. CCoD raised a concern about the size of the Decatur Station transition plaza to accommodate Bronco games 8-10 days a year.

A TOD report is due out around March 6, 2006 that will be provided to stakeholders.

9. APPLICATION OF 2 ½ % CREDIT BY STAKEHOLDERS

RTD advised the stakeholders that they will develop several alternatives on how to allocate the 2 ½ % credits and will schedule a meeting to discuss with the stakeholders. Alternatives may consider both quantitative and qualitative factors. Quantitative factors would include

project construction costs broken down by jurisdiction, length within each city's segment, number of stations, etc. Qualitative factors could include ridership, trip destinations or origins, etc. RTD will try to have information out to each stakeholder in two weeks.

It was mentioned by RTD that any overmatched eligible costs on corridor that are agreed to between RTD and the local jurisdiction would be considered as matching funds for another corridor where the local jurisdiction is a participant.

A question was also raised on whether the 2 ½ % credits to be negotiated for the Lakewood Gulch improvements are to be based on actual costs or original estimates. i.e. Will RTD hold to the original estimate or will the jurisdictions receive credit for the actual cost. No commitment was made in the meeting; this would be addressed through negotiations.

10. IGA TIMELINE

It was reiterated by RTD that it is very important to have all IGAs and major utility agreements executed by the September/October timeframe this year to support the FGGA process.

11. OTHER

RTD indicated that an updated West Corridor Project Management Plan has been prepared for the project and should be ready to distribute to stakeholders at the end of the month. CCoD requested RTD to update the organization for CCoD to show Catherine Cox-Blair for TOD and Keith French for parks.

Several value added cost savings alternatives have been proposed by RTD and its designer primarily on structures. An example mentioned was the realignment of the LRT tracks over Colfax Avenue to reduce the length of the LRT structure from 1,090 ft. to 360 ft. Colfax Avenue is not being realigned, just the LRT alignment. This alternative will be discussed further with CDOT; from a cost standpoint this alternative has merit.

ACTION Items

1. RTD to prepare alternatives for review by the jurisdictions on how to allocate the 2 ½ % credits. Due date – February 24, 2006.
2. RTD to complete evaluation of the corridor on drainage concepts complying with UDFCD standards. Due – February 17, 2006.
3. Arrange presentation of RTD's design review comment process – Week of March 6, 2006.
4. Distribute TOD report – Due March 6, 2006.
5. RTD to provide examples of past IGAs – by February 24, 2006.

Meeting ended at 11:40 AM.